

April 20, 2017

Notes of Audits– Reed & Prince – Leominster, MA

██████████ visited Reed & Prince to conduct an audit. Upon arrival we were greeted by J. Richardson - President. Plant tour was conducted by J. Richardson. Reed & Prince manufactures fuse caps for ██████████

- **General Observations**

- Founded in 1886
- 3900+ days no safety incidents
- Well-kept shop on-going 5s
- First screw producer to perfect recessed head screw

Audit Results

- Management scored 100%
 - On time delivery
 - Cost reduction
 - Back-up system
 - Lean program
- Quality scored 75.7%
 - Quality Organization
 - Quality Involvement with Operations Support
 - Quality Involvement with Supplier Process
- Environmental/Safety scored 100%
 - Environmental Policy
 - Environmental Plan
 - Safety Policy
 - Safety Training
- Process scored 100%
 - MRP system
 - Process Improvement
 - CAD system
 - Capital budget process

Overall score 95.1%

Supplier Audit Report

Report Number: **04-2017**
 Supplier Name: **Reed & Prince Mfg.**
 Supplier Site: **Leominster, MA 01453**
 Supplier Address: **272 Nashua St.**
 Commodity: **fuse caps**
 Date of Audit: **April 20, 2017**

Supplier Participants				
No.	Name	Title	Phone No.	E-mail
1	Jim Richardson	President	978-466-6903	jrichardson@reedandprncemfg.com
2				
3				
4				
5				
6				
7				
8				

Quality System, Safety & Regulatory Compliance		
Certified	System	Date or Comments
<input checked="" type="checkbox"/>	ISO 9001	EXPIRES 9/15/18
<input type="checkbox"/>	ISO/TS 16949	
<input type="checkbox"/>	EN 9100	
<input type="checkbox"/>	ISO 14001	
<input type="checkbox"/>	OHSAS 18001	
<input type="checkbox"/>	VDE	
<input type="checkbox"/>	UL	
<input type="checkbox"/>	Other Approval	

Reason For Audit
<input type="checkbox"/> New Supplier
<input type="checkbox"/> Scheduled Project
<input checked="" type="checkbox"/> Scheduled System
<input type="checkbox"/> Unscheduled Event or Problem
<input type="checkbox"/> Other

Assessment Approval

Assessment Score <small>(updates automatically)</small>
95.14%

Qualification Status		
<input checked="" type="checkbox"/>	Approved and Qualified with Continuous Improvement plan, as defined	80 - 100
<input type="checkbox"/>	Conditionally approved, based on completion of defined corrective action plans within 30 days of audit.	70 - 79
<input type="checkbox"/>	Not Approved	< 79

No.	Auditor's Signature	Name	Position	Date
1				
2				
3				
4				
5				